

Vacancy Announcement

Washington County Board of Education

Special Education Paraprofessional

Job title	<i>Special Education Paraprofessional</i>
Reports to	<i>Principal</i>
FLSA Status	<i>Non-Exempt</i>

Classification: Classified	Term of Employment: 10-month position
CPI Job Code: 453-Assist students with disabilities from ages 3-5 436-Assist teachers of students with disabilities instructional activities Ages 6-21	Salary Scale: 150

Duties and responsibilities

Assisting students with disabilities

- Assist teacher in planning, preparation, and implementation of class activities as described by Individualized Education Program
- Assists students, individually or in a group, with lesson assignments to reinforce learning concepts.
- Assists the teacher in the record keeping and data collection.
- Assists the teacher in the evaluation and assessment process.
- Assists with the communication needs of student(s).
- Participates in school functions, field trips, and extracurricular activities as needed or when appropriated.
- Participates in training specific to classroom needs.
- Assumes a lead role with the substitute when regular teacher is absent.
- Assists with arrival and departure of children.
- Assists with hall duty, lunchroom duty, and bus loading as directed.
- Participates in debriefing with teacher as necessary.
- Assists with the movement of students from one area of the school to another, or to specialized positioning for instruction.
- Assists with the instruction and/or therapy directed by related support services personnel.
- Assists with self-help skills, such as: bathroom, diapering, and feeding when needed.
- Performs other duties as assigned by appropriate supervisor.

Qualifications

- Complete 2 years of study at an institution of higher education or
- Possess an associate's degree or
- Passed the State Paraprofessional Gace Test
- Will be required to obtain certification as required by the Professional Standards Commission

Working Conditions

- Often work indoors. May work outdoors
- May occasionally be exposed to noise levels that are distracting
- Work near others, often within a few feet

How to Apply:

Internal candidates please send cover letter and updated resume to Human Resources Department attention Masha White or email to mwhite@washington.k12.ga.us

External candidates may apply online at www.teachgeorgia.org or submit a Washington County Board of Education application for employment, resume and three professional references to Masha White or email to mwhite@washington.k12.ga.us

Deadline to apply: Monday August 16, 2021

Washington County Board of Education is an Equal Opportunity Employer